

## SNANTON PARISH COUNCIL

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The Doubles, Main St.  
Allerston  
Pickering  
YO18 7PG

Dear Councillor

You are hereby summoned to the Annual Meeting of the Parish Council to be held on Monday 11<sup>th</sup> May 2026 at the Reading Room, to transact the business shown in the Agenda below. The meeting will commence at 7:30pm, and immediately following the Annual Parish Assembly.

Parish Clerk and Responsible Financial Officer

### Agenda

- 1 Welcome by Chairman; Cllr Paul Mainprize
- 2 Election of Chairman 2026/2027
- 3 Election of Vice-Chairman
- 4 *Signing of Acceptance of office by the Chairman and Vice Chairman so elected.*
- 5 To receive apologies for absence, and consider reasons given.
- 6 Appointment of Mr Charles (Charlie) Fox as a co-opted member of the Parish Council.
- 7 Declarations of interest
- 8 Minutes of the meeting held on 13<sup>th</sup> April 2026.
- 9 Matters arising                      Clarification of the Parish Boundary at Brompton by Sawdon
- 10 Meeting arrangements for 2025/2026

It is proposed that the Council will meet 10 times a year, on the 2<sup>nd</sup> Monday in each of the following months: - March, April, May, June, July, and then September, October, November, December, and January. March to July will facilitate the year end and new year processes, including formal approval of the AGAR (Annual Governance & Accountability Return) and meet the legislative requirement for the Council to have its Annual Meeting in May. September to January will facilitate the budgetary process, leading to the determination of the Council's precept. If there is a need, such as a contentious planning issue, or something similar, the Council can be summonsed to meet in any of the other months.

- 11 Appointment of Representatives for the following bodies:-

i) Snainton Playing Field and Village Hall Association	<i>currently</i> Chairman
ii) Yorkshire Local Councils Association	Chairman (& Clerk)
iii) North York Moors National Park Authority	"as required"
iv) Northern Area Parish Councils Community and Police Liaison Group	Cllr P Mainprize
v) Snainton Common Rights Charity Trust	"as required"
vi) North Yorkshire Council - Area Committee	"as required"
vii) Campaign to Protect Rural England	Chairman
viii) Others arising during the year	"as required and appropriate"

#### 12 Open Forum

- The formal meeting will be suspended for a period of up to 15 minutes to allow parishioners to raise issues with the Parish Council
- To consider a letter received re parking on the A170, and the future of the Methodist Chapel.

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- 13 To receive reports from a North Yorkshire Council Member
  - Highways reinstatement; a definition from NYC
  - Yorkshire Water (A170 issues)
  - Various notes previously circulated
- 14 Planning applications: -

26/01274/FUL; Proposed change of use of Methodist Church to a single residential property, removal of part of the existing building by its south-west corner, alterations to existing boundary wall to form new on-site parking bay, installation of new mezzanine to form new first floor level internally at Methodist Church, Station Rd. Snainton YO13 9AP
- 15 Village Maintenance (incl. Biodiversity)
  - Closed Churchyard; St. Stephen's Church
    - To consider the DRAFT Service level agreement proposed by North Yorkshire Council.
  - Lairs Crescent
    - Removal of dead tree, and requests for replacement with three flowering cherries, or similar. There is a real concern that the area could/would be used for parking of motor vehicles.
  - Flood Protection – nothing to report from the Clerk
  - Wildflower zones: -To receive a progress report from the Clerk
  - Highways
    - To note the restrictions on the A170 scheduled for June 2026
    - NY Council (Highways) have offered £748 for the Parish Council to continue with cutting visibility splays.
    - Gates; Installation of the third set in Yedingham Rd.
  - Bus Shelters; renovation. To confirm the action of the Clerk in accepting the quotation at £2,188 (incl. VAT) for works to both Bus Shelters
- 16 Financial Matters
  - To note and approve the proposed specialist Local Authority Insurance renewal with Gallaghers for 2025 at a sum of £1,655
  - To consider the Internal Audit Report, the AGAR, and complete the appropriate sections, Section 1 the Annual Governance Statement, and Section 2 the Accounting Statements
  - To note and formally approve the return made to North Yorkshire Council for the Model Agreement moneys 2025/2026
  - To approve cheque payments set out in the schedules for May 2026.
  - Non-routine accounts for authorisation: -
    - None.
- 17 Correspondence
  - Website contact emails;
    - Complaint re grass cutting 15<sup>th</sup> April; Clerk has responded.
    - None other received
  - YLCA White Rose Update(s) – circulated
    - 24<sup>th</sup> April and 1<sup>st</sup> May issues circulated.
  - YLCA Law & Governance Bulletin(s) –
    - April issues circulated.
  - NYC Parish Liaison
    - Parish Charter received, for consideration.

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- Liaison Newsletters – circulated
  - NYC: - survey re CCTV systems in place across the County
  - Snainton PF & VH; notification of change to May meeting and advice of the date of their AGM in June.
  - Reminder re “Dog Poo Fairy” promotional material.
- 18 Training  
The Clerk has circulated details of various YLCA training courses: -  
Clerk continues to participate in the forthcoming Clerk’s Discussion Forum (£ free), 7<sup>th</sup> May  
NY Council are planning a new series of Clerks workshops sometime from March. Further details to follow.
- 19 Attendance at outside meetings  
Report Back:  
❖ None attended
- Scheduled: -  
❖ Snainton Village Hall and Playing Field Trust; Annual General Meeting. 10<sup>th</sup> June 2026  
❖ YLCA Branch meeting; Scalby & Newby Hub; June/July (date tbc)
- 20 Matters raised by Councillors for consideration at future Council meetings.

Date and time of future meetings:

Monday	June 8 <sup>th</sup>	7:30 pm
Monday	July 13 <sup>th</sup>	7:30 pm
Monday	Sept 14 <sup>th</sup>	7:30 pm
Monday	Oct 12 <sup>th</sup>	7:30 pm