

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Snainton Parish Council**

County area (local councils and parish meetings only): **North Yorkshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **James Ingham CPFA; Clerk & RFO**

Date: **12/04/2021**

	£	£
Balance per bank statements as at 31/3/xx:		
Business Reserve Account	34,425.89	
Current Account	4,507.52	
		38,933.41
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2021. (enter these as negative numbers)		
None	0.00	
		-
Add: any un-banked cash as at 31/3/2021.		
None	-	
		-
Net balances as at 31/3/2021 (Box 8)		<u>38,933.41</u>