

## SNAINTON PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held on Monday 4<sup>th</sup> June 2018 in the Reading Room commencing at 7.30pm.

**Present:** Cllr T.P. Abbey (Chairman); Cllr N Binks (Vice-Chairman); Cllr L. Backhouse;  
J Ingham CPFA (clerk).

**Apologies for absence:** - none received.

**Absent:** - Cllr P. Mainprize.

699 Cllr Terry Abbey opened the meeting and thanked everyone for their attendance.

700 Minutes of the meeting held on 14<sup>th</sup> May 2018 were presented and were agreed as a true record.

701 Matters arising:

The Clerk reported that the legislation on Data protection has been passed into law and that there was a specific exemption for Parish Councils from the requirement to appoint a Data Protection Officer. *The Council resolved that it would therefore not appoint a Data Protection Officer as it was no longer required by the legislation.*

The Issue of Croft Lane and its usage had been raised by Cllr Jeffels at NYCC Highways and their fulsome response was discussed. It was noted that there was little prospect of any changes in the foreseeable future. *The Council resolved to take no further action at the present time.*

Foulbridge Lane, excess field waste on the highway. The Clerk had visited the site, and whilst it was now dry, it was clear that there was still a copious quantity of mud on the highway. It was agreed that the Clerk should bring this to the attention of NYCC highways to find out what progress they have made with the landowner and the parties responsible.

702 Declarations of interest: none declared

703 Police report: - No report has been received.

704 Report by County & Borough Councillors – None received

705 Open Forum

The following matters were raised: -

- i) It was commented that a recent planning application on the SBC planning portal showed an application for a garage at 86 High St but only Snainton PC as a consultee, and does not show neighbours as consultees. The Clerk commented that the Council as a Local Authority is a statutory consultee.
- ii) Parishioners present commented that the Reading Room was looking better but work was now needed in the kitchen. It is understood that the Library group is preparing a scheme of works to present to the Council for its support. It was also commented that the doorway from the kitchen out onto Nettledale Lane needs to be walled up and made watertight.

706 Planning Applications

18/00768/TD; Installation of electronic telecommunications apparatus at High St. Snainton.

The Clerk reported on discussions that had been held with SBC Planning Officer(s) and on emails sent to the developer, outlining the Council's, and resident's, significant concerns, and proposing, in principle, subject to the Council's approval, an alternative location in the Cemetery. The developer has made some changes to the size, location, and appearance of the equipment and SBC have now issued their development certificate.

#### 707 Reading Room

The Council considered the continuing need for a second doorway in the kitchen and its inherent dangers, opening outwards into the highway, its state, and notable lack of use. The Council considered that the doorway should be made watertight, and blocked up on the inside, leaving the outside as a 'false' doorway but not spoiling the appearance of the building. *The Council resolved to undertake suitable and appropriate works to achieve these objectives, and authorised the Clerk to engage the necessary contractor(s) to undertake the works.*

The Clerk reported that the wi-fi was still outstanding, citing their contractual hours having been taken by the Tour de Yorkshire works, and therefore the wi-fi should be installed over the summer.

#### 708 Financial Matters

The Annual Governance and Accountability Report (AGAR) was further reviewed, together with the Internal Audit Report, the Annual Accounts, and Financial Statements.

*It was resolved to confirm the approval of the AGAR, the Internal Audit report, the Financial Statements, and the Annual Accounts.*

##### Routine Payments May 2018

i) Administration etc.	£	1,521.88
ii) Reading Room (incl. Services & Maintenance)	£	160.18
iii) Parish (incl. Services & Maintenance)	£	2,057.00
iv) Cemetery (incl. Services & Maintenance)	£	0.00
v) Grants & Donations	£	0.00
vi) Loan repayment	£	0.00

Non-routine accounts for authorisation & payment: - none

#### 709 Administration & Training

The Clerk reported on the forthcoming SLCC regional update seminars, and that he would not be able to attend the September one in Darlington. The next nearest is on June 27<sup>th</sup> in Bolton. *The Council noted the benefits of the seminar and approved the Clerk's attendance and authorised any associated expenses.*

The Clerk reported on the project plan for renewing the Council's website, and to implement the use of .gov email addresses, as a minimum, for the Clerk, Chairman, and Vice-Chairman. This would provide future continuity and better meet the requirements of the GDPR regulations. The submission from WJP Software was considered. *The Council resolved to pay the additional hours required of the Clerk, and that these to a maximum, without additional approval, of 30 hours, would be paid at 'normal' time rates.*

The Clerk reported on the additional Hours that they had worked as part of the preparation and executing of the Tour de Yorkshire event. *The Council resolved that additional hours worked by the Clerk in respect of preparations for the Tour de Yorkshire, to a maximum of 35 hours, would be paid at 'normal' time rates.*

#### 710 Attendance at outside meetings:

Report Back: None, as no-one was able to attend the YLCA meeting.

Scheduled: -

- i) Northern Villages CaP group; 13<sup>th</sup> June; 7pm Village Hall, Sawdon; Cllr L Backhouse.
- ii) Northern Villages CaP group; 12<sup>th</sup> September; 7pm, Seamer & Irton Village Hall,

#### 711 Matters raised by Parish Councillors;

- i) Some routine tasks need attending to in the Reading Room; including PAT testing and the annual servicing of Fire Extinguishers.
- ii) There is a need for dog fouling stencils and paint to mark-up footpaths, and roadways.

#### 712 Date and time of next meeting; - Monday 9<sup>th</sup> July 2018 at 7:30 pm